

Patient Participation Group

Thatcham Medical
Practice

Minutes of a meeting of the PPG held on Tuesday 11th October 2022 via Microsoft Teams commencing at 7pm and concluded at 7.27pm.

Present	David Weller (Chairman), Linda Lawson (Practice Manager), Jenny Marnock, , Dr Veldman, Jackie Wood (Minute Secretary) Helen Easson (Vice Chairman), Gordon Easson, Rob Tayton (Left meeting at 7.10pm) Jon Wilding
Apologies	Elizabeth Hunt, Judith Denny
Next Meeting	Tuesday 22 nd November 2022 at 7pm

Item No		Action
1	Welcome	
	The Chairman opened the meeting at 7.00pm and extended a warm welcome to everyone in attendance.	
2	Minutes of the last Meeting	
	The minutes of the last meeting held on Tuesday 24 th May 2022, having been circulated, were taken as read and signed by the Chairman as a correct record.	
3	Matters Arising from the Minutes	
	None.	
3A	Membership of the PPG	
	Simon Hollingbery has expressed an interest in joining the PPG and will be invited to the next meeting	
4	Blood Pressure Awareness – Know Your Numbers Week	
	Gordan reported that response to this had been disappointing. Linda agreed with Gordan but offered a vote of thanks to the PPG as did Dr Veldman. They said that the blood pressure monitors, that had been purchased thanks to sponsorship from local companies, would be very useful and that as a practice they would be actively promoting the initiative. Gordan suggested and agreed to co-ordinate the advertising of Gyms and Sports Clubs within the practice waiting room.	
5	Dates for Future PPG Meetings 2023	
	The following PPG meeting dates in 2023 were agreed; Tuesday 24 th January Tuesday 4 th April (AGM) May TBC Tuesday 25 th July Tuesday 10 th October Tuesday 28 th November	
6	Treasurers Report (Current and Fundraising Accounts)	
	David reported that the balances in the Current Account and Fund-Raising Account are £64 and £1790.77, which includes interest of 88p, respectively	

7	Practice Report and Coronavirus Update 11th October2022	
	<p>Flu/COVID vaccination clinics Appointments are available for patients aged over 65 years, and under 64 years in 'at risk' groups. Both vaccinations can be given at the same time . We are in the process of vaccinating patients in care homes and patients who are housebound.</p> <p>GP /Staff update</p> <ul style="list-style-type: none"> • Dr Rudgley will be reducing his list size on return from his sabbatical in October, his working days will be Monday, Tuesday and Wednesday. • Dr Ellis will be going on maternity leave in November. We are advertising for a GP maternity locum. • We continue to use the LIVI doctor service, patients are able to speak to a GP by telephone or video consultation. <p>Practice manager we are delighted to announce Caroline Dyer has been appointed as the new practice manager and will be starting her role from 1st December. Caroline has worked at the practice for over 13 years ,she is a very experienced nurse practitioner/ treatment room lead nurse and will make an excellent practice manager ! Linda Lawson will become strategic director for the practice. We have recruited 2 new practice nurses and hope to recruit a clinical practitioner in the near future.</p> <p>'Know your numbers' – the practice would like to thank the PPG for their help and support in running the 'know your numbers' event in September. It is really important that patients know what their blood pressure is and to seek advice if it is raised. We will continue to promote this with the PPG's support. Also just to remind patients that we have a blood pressure machine in the practice that patients can use to check their own blood pressure during opening hours, no need for an appointment!</p> <p>Patient access to their NHS record will be available on the NHS App from 1st November. This will enable patients to look at their medical record , test results , medication etc from that date onwards.</p> <p>Group consultations. We continue to provide group consultations for patients with fibromyalgia and more recently patients with long covid . We also held our first group consultation for patients who are pre-diabetic and hope to hold more in future.</p>	
8	External Meetings Reports	

	<p>West Berkshire Community Hospital Patient Panel – Thursday 7th July 2022 minutes were previously circulated for member’s information. David will circulate Minutes of the meeting held on 15th September 2022 as soon as they are available.</p> <p>MRI Project West Berkshire Community Hospital - The upgrade to the hospital to form the diagnostic hub is proceeding. The X-ray department has two new state of the art X-ray machines in 2 renovated rooms and is waiting for the cone CT machine to be delivered. Unfortunately, the development of the new MRI building has been delayed despite the £2 million being donated by charities in October 2021. Despite being told many times that they cannot build or use the PFI envelope for utilities, the planners kept on putting the development in the wrong place. Because of this the building has not been started yet (despite the original plan to have it operational in July 2022!). Hopefully the building will now start within the next 2 months. In the meantime the RBBH is trying to site a second mobile MRI at the hospital to clear the backlog of appointments.</p>	
9	Purchase of Equipment Update	
	In response to a request from a practice the PPG have purchased two Addax Medical Practice Manager 3 Section Electric Couches in blue at total cost of £1711.78 including delivery and VAT.	
10	Any Other Business	
	Hilary mentioned that some of the adverts on the electronic information display are very hard to read due to the colour of the writing and the background. Linda, thanked Hilary and said that she would investigate.	
10	Date of Next Meeting	
	<p>The next PPG virtual/live meeting is scheduled to take place on Tuesday 22nd November 2022 commencing at 7pm.</p> <p>In thanking everyone for their attendance and contributions made the Chairman expressed the hope that all would keep safe and well and declared the meeting closed at 7.27pm.</p>	
	<p>SignedDate: 22nd November 2022 Chairman</p>	