

# Patient Participation Group

Thattham Medical  
Practice

Minutes of a meeting of the PPG held on Tuesday 24<sup>th</sup> May 2022 via Microsoft Teams commencing at 7pm and concluded at 7.44pm.

Present	David Weller (Chairman), Linda Lawson (Practice Manager), Jenny Marnock, Judith Denny, Dr Veldman, Jackie Wood (Minute Secretary) Helen Easson (Vice Chairman), Gordon Easson, Rob Tayton
Apologies	Elizabeth Hunt, Jonathan Wilding
Next Meeting	Tuesday 26 <sup>th</sup> July 2022 at 7pm

Item No		Action
<b>1</b>	<b>Welcome</b>	
	The Chairman opened the meeting at 7.00pm and extended a warm welcome everyone in attendance.	
<b>2</b>	<b>Minutes of the last Meeting</b>	
	The minutes of the last meeting held on Tuesday 25 <sup>th</sup> January 2022, having been circulated, were taken as read and signed by the Chairman as a correct record.	
<b>3</b>	<b>Matters Arising from the Minutes</b>	
	None.	
<b>4</b>	<b>Membership of the PPG</b>	
	David introduced his wife, Hilary Weller, as the newest member of the PPG.	
<b>5</b>	<b>Treasurers Report</b>	
	David reported that the balances in the Current Account and Fund-Raising Account are £64 and £3502.55 (includes 88pence interest) respectively.	
<b>6</b>	<b>Change of date for PPG Meeting in September 2022</b>	
	It was agreed that the scheduled PPG meeting to be held 27 <sup>th</sup> September 2022 be changed to Tuesday 11 <sup>th</sup> October 2022 at 19.00.	
<b>7</b>	<b>Practice Report and Coronavirus Update 24<sup>th</sup> May 2022</b>	
	<p>We have been busy with the spring booster COVID Vaccination programme (which included patients aged 75 years and over, patients in care homes and those aged 12 yrs and over who are immunosuppressed. The last scheduled clinic will be held this Saturday. Local vaccination hubs have appointment availability for anyone who may have missed our clinics. We are waiting on government guidance regarding the Autumn programme.</p> <ul style="list-style-type: none"> <li>• Group consultations for fibromyalgia and long covid are continuing, we are also planning to hold these for patients who are pre-diabetic in future.</li> <li>• LIVI doctor currently provide a session on Monday mornings and other sessions as required.</li> <li>• Clinic changes, from June we are planning to introduce 'birthday recalls' for patients with chronic long-term conditions. These are mostly 'face to face' appointments</li> </ul>	

	<ul style="list-style-type: none"> <li>• Staff well-being, we hold staff yoga sessions and are now offering mindfulness training.</li> <li>• Dr Sylvester returns from 3 months sabbatical next week.</li> </ul> <p><b>Some staff changes</b> - Liz Banner (Lead Nurse) retired at the end of March but is continuing to help with covid vaccinations. Darren Cole (Nurse Practitioner) has since joined the team. We have appointed 2 Care Co-Ordinators who will be helping with our care plan work for our most vulnerable patients. We are also hoping to appoint a Pharmacy Technician to support our prescribing team and are currently advertising for a practice nurse post.</p> <p><b>Training update</b>, Dr Annie Lee (GP Registrar) will be on placement at the practice for 18 months. We provide placements for GP Registrars, RGN student nurses, student pharmacists, also business and administration apprenticeship.</p> <p><b>Kennet PCN</b> – Dr Sylvester and Dr Rudgley have resigned as Clinical Directors on 31<sup>st</sup> March 2022 we welcome Dr Osborne as our new Clinical Director, PPG chairs for the 3 practices have been invited to attend the next PCN board meeting on 9<sup>th</sup> June.</p> <p><b>Enhanced access plans from October – we invite patients to let us know their preferences for practice opening hours! All suggestions and feedback welcomed.</b></p> <p><b>Coming up</b></p> <ul style="list-style-type: none"> <li>• Community Pharmacist Consultation Service? start date to be confirmed .</li> </ul>	
<b>7</b>	<b>External Meetings Reports</b>	
	<p>West Berkshire Community Hospital Patient Panel – Thursday 28<sup>th</sup> April 2022</p> <p>Most of the meeting was taken up discussing the BOB ICB Strategy for working with people and communities. A copy of the PP’s response is attached for member’s information.</p> <p>MRI Project West Berkshire Community Hospital -Rob reported that due to the involvement of the PFI the project had slowed down which was very disappointing. He informed the PPG that a meeting had been scheduled to discuss this.</p>	
<b>8</b>	<b>Purchase of Equipment Update</b>	
	Linda asked the PPG if they would consider the purchase of new couches for the doctor’s rooms at a cost of £1000 each. It was agreed that funds were sufficient to purchase two couches with a view to maybe purchasing more after further fundraising. Linda to send specification of couches to David.	
<b>9</b>	<b>PPG Annual General Meeting</b>	
	It was agreed by the PPG that the AGM had been a great success with all presentations being very informative. David had written to thank all involved.	
<b>9</b>	<b>Any Other Business</b>	
	It was questioned why Boots the chemist closes for 2 hours at lunchtime. Linda responded by saying that she thinks they have staffing issues, but this was out of the surgery control and Boots just share the premises. Linda agreed to investigate though.	
<b>10</b>	<b>Date of Next Meeting</b>	

	<p>The next PPG virtual/live meeting is scheduled to take place on Tuesday 26<sup>th</sup> July 2022 commencing at 7pm. (Linda and David to investigate the possibility of hybrid meeting to suit the needs of all participants)</p> <p>In thanking everyone for their attendance and contributions made the Chairman expressed the hope that all would keep safe and well and declared the meeting closed at 7.30pm.</p>	
	<p>Signed .....Date.....</p> <p>Chairman</p>	