

# Patient Participation Group

Thattham Medical  
Practice

**Minutes of a meeting of the PPG held on Tuesday 10<sup>th</sup> October 2023 at Thattham Medical Practice commencing at 7pm and concluded at 7.52pm.**

Present	David Weller (Chairman), Caroline Dyer (Practice Manager), Jackie Wood (Minute Secretary), Dr Rob Tayton, Hilary Weller, Simon Hollingbery, Judith Denny, Jonathan Wilding, Karen Reeve.
Apologies	Chris Paice, Jenny Marnock, Helen Easson (Vice Chairman), Gordon Easson, Elizabeth Hunt, Emma Batten, Dr Mottram.
Next Meeting	Tuesday 28 <sup>th</sup> November 2023 at 7pm

Item No		Action
<b>1</b>	<b>Welcome</b>	
	The Chairman opened the meeting at 7.00pm and extended a warm welcome to everyone.	
<b>2</b>	<b>Minutes of the last Meeting</b>	
	The minutes of the last meeting held on Tuesday 8 <sup>th</sup> August 2023, having been circulated, was signed by the Chairman as a true record.	
<b>3</b>	<b>Matters Arising from the Minutes</b>	
	None.	
<b>4</b>	<b>Presentation – Karen Reeve, Lead Coordinator/Volunteer for Asylum Seekers.</b>	
	Karen gave a very informative talk about the work of the volunteers helping asylum seekers at The Regency Hotel. David thanked Karen for her presentation and wished her and the other volunteers all the best for the future.	
<b>5</b>	<b>Cancellation of the Christmas Raffle 2023</b>	
	It has been necessary to cancel the Christmas raffle for two main reasons. Firstly, there were not enough volunteers available to cover the three sessions and secondly the practice don't feel it is safe due to the increase in reported Covid cases. Although disappointing, it is hoped that there will be an opportunity to hold the raffle next year.	
<b>6</b>	<b>Dates for Future PPG Meetings</b>	
	The following dates were agreed for 2024;  Tuesday 23 <sup>rd</sup> January                      Tuesday 2 <sup>nd</sup> April (AGM) Tuesday 21 <sup>st</sup> May                              Tuesday 23 <sup>rd</sup> July Tuesday 24 <sup>th</sup> September                      Tuesday 26 <sup>th</sup> November	

<b>7</b>	<b>Pharmacies in Thatcham</b>	
	Caroline reported that Halo Pharmacy had settled well. She carried on to say that Boots would no longer be offering the re-order service but that batch prescriptions would carry on. It was mentioned that Pharmacy to U continue to provide an excellent service in the majority of cases.	
<b>8</b>	<b>Fundraising Account Update</b>	
	The Fundraising Account has a balance of £5,611.58	
<b>9</b>	<b>Treasurers Report (Current Account)</b>	
	The balance in the Current Account is £64	
<b>10</b>	<b>Purchase of Equipment.</b>	
	Caroline confirmed that the practice nurses were in discussion about what was needed and that she would report back to the committee.	
<b>11</b>	<b>Practice Report 10.10.2023 Caroline Dyer</b>	
	<p>Dr Rudgley continues to well with his rehab, we have had regular contact with him, and we are started to make plans to try and find a replacement. Anthony Roots our social prescriber has shown an interest in joining with Healthwatch, to share some sessions /open days regarding use of technology and apps for those who feel less confident with NHS technology. He will let us know when he has a date for this.</p> <p>The new telephone system goes live on 27<sup>th</sup> October, we are very confident this will improve the experience for the patient when trying to contact us. It has may new features including a call back facility. It will also make the segmentation process as discussed by Dr Veldtman In a previous meeting easier to implement.</p> <p>October is Flu and Covid vaccination month and we are required to do as many as we can during this month, so far, the clinics are going well. We are having anywhere between 700 and 1000 patients each Saturday.</p> <p>Boots here at the surgery are no longer doing prescription reordering, however Halo across the road are. The other ways to order a prescription are online, via our website, on the app or to drop a request slip into the box. At the end of October all patients will be able to access their prospective notes online if interested.</p> <p>We are still in the process of getting quotes and approval for the building work but if all goes to plan, we hope to start the work for 2 new consultation rooms and a meeting room in January.</p>	
<b>12</b>	<b>Future presentations to the PPG</b>	
	<p>The next presentation will be Tuesday 28<sup>th</sup> November 2023, Kirsty Bowden, Sport in Mind Development Officer West Berkshire.</p> <p>Additional suggestion were as follows; Newbury Soup Kitchen, Time to Talk, Eight Bells (a mental health charity) and Thatcham Larder.</p>	
<b>13</b>	<b>External Meetings Reports</b>	
	<p><b>West Berkshire Community Hospital Patient Panel –</b></p> <p>The minutes of the last meeting held Thursday 15<sup>th</sup> June have been circulated.</p>	

	<p>However, the minutes of the focus meeting on Thursday 29<sup>th</sup> June have not. The meeting was about Patient appointments. David will send out once received.</p> <p><b>West Berkshire Community Hospital – Mr Rob Tayton</b></p> <p>Building work for the MRI unit will hopefully commence at Christmas as long as legal barriers are overcome.</p>	
<b>14</b>	<b>Any Other Business</b>	
	None	
<b>15</b>	<b>Date of Next Meeting</b>	
	<p>The next PPG meeting is scheduled to take place on Tuesday 28<sup>th</sup> November 2023 commencing at 7pm.</p> <p>In thanking everyone for their attendance and contributions made, the Chairman declared the meeting closed at 7.52pm.</p>	
	<p>Signed .....Date: 28<sup>th</sup> November 2023</p> <p>Chairman</p>	